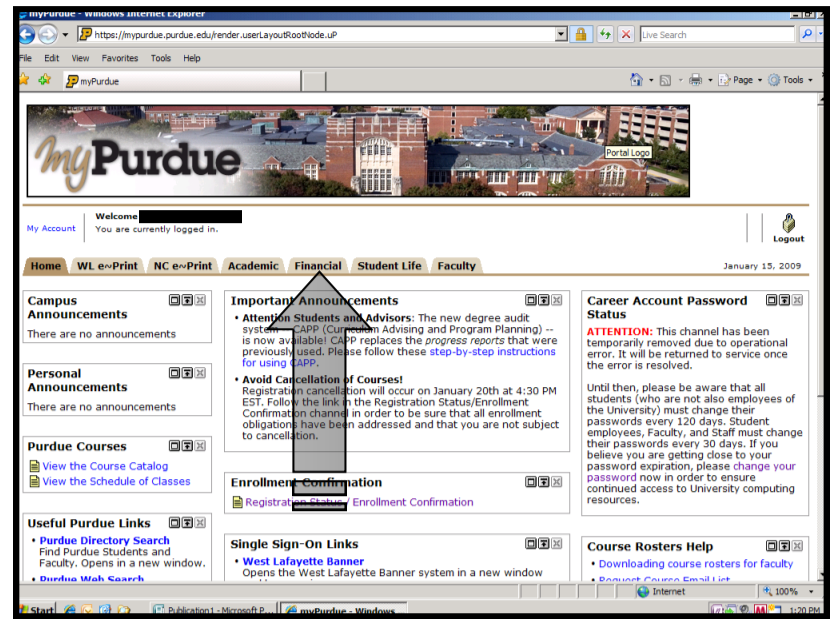
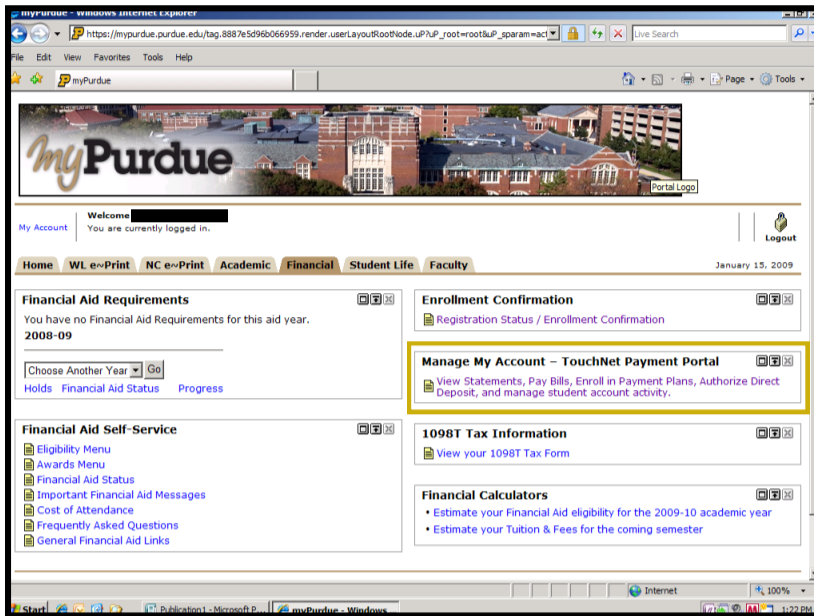


How To View and Print Your Electronic Bill

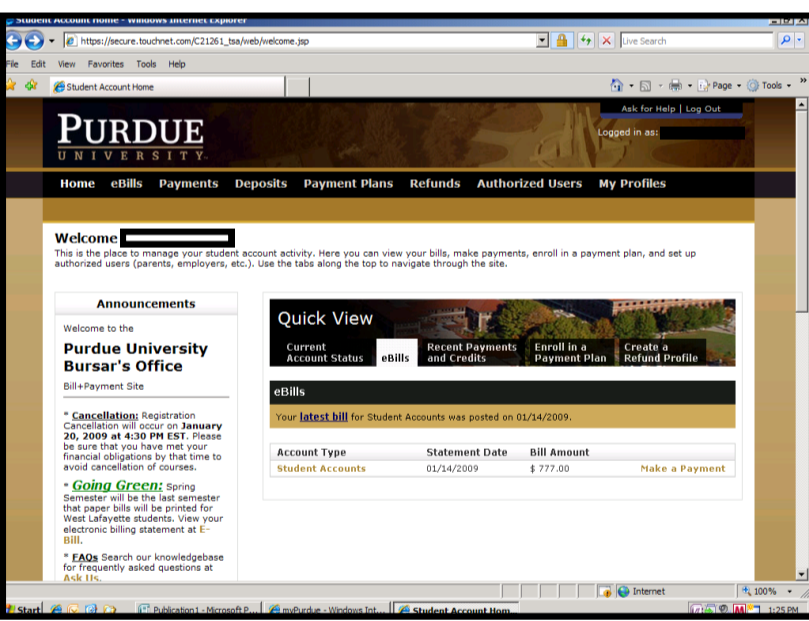
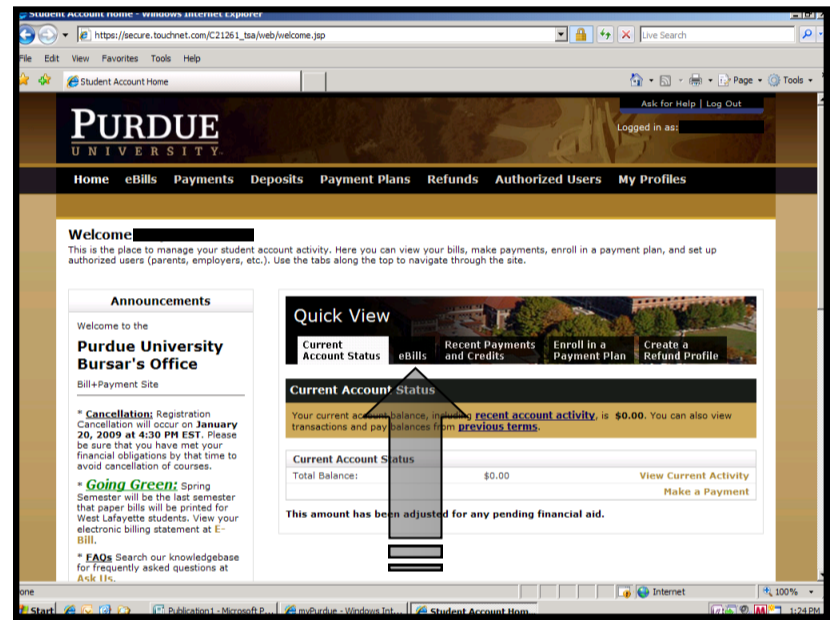
1. Log-in to myPurdue using your career account and password
2. From the myPurdue homepage, click on the **“Financial”** tab.



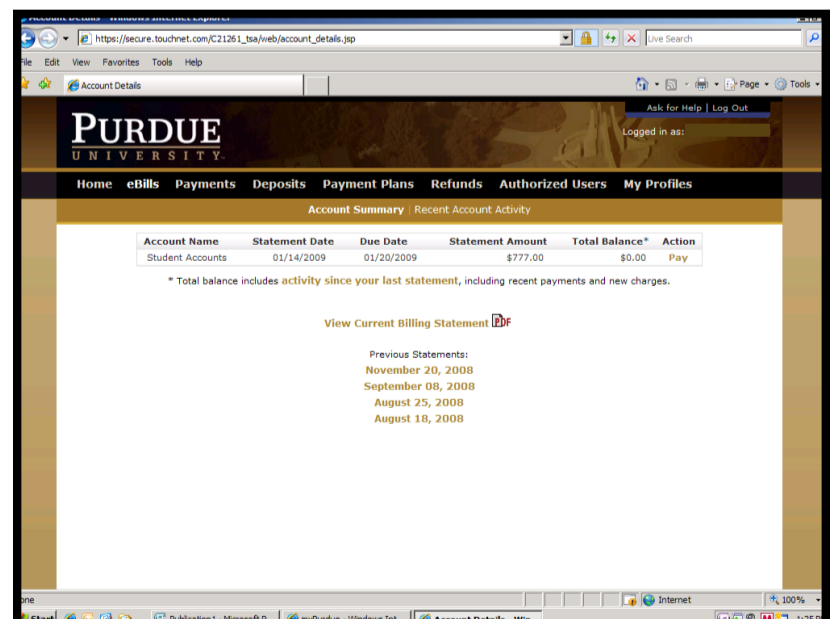
3. To view your electronic bill, log-in to the TouchNet Payment Portal by clicking on:

View Statements, Pay Bills, Enroll in Payment Plans, Authorize Direct Deposit, and manage student account activity.

4. After a few moments, you will automatically be logged into TouchNet. Be sure to turn off your Pop-Up Blocker.
5. From the TouchNet homepage, click on the **“eBills”** tab.



6. To view a PDF version of your bill, click on **“latest bill”** highlighted in blue.



7. The PDF will automatically download upon selecting **“View Current Billing Statement.”** You may also view previous statements by clicking on a past billing date.

8. The PDF version of your electronic bill is ready to print.
 Statements will automatically update upon payment or should there be any changes to your bill. Please allow a few weeks for these updates to be processed.

